

**HEALTHCARE CHAPLAINCY  
NETWORK, INC. AND AFFILIATES**

New York, New York

CONSOLIDATED FINANCIAL STATEMENTS

Including Independent Auditors' Report

For the Years Ended June 30, 2016 and 2015

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

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## **Consolidated Financial Statements**

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
HealthCare Chaplaincy Network, Inc.  
and Affiliates  
New York, New York

### Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of HealthCare Chaplaincy Network, Inc. and Affiliates which comprise the consolidated statements of financial position as of June 30, 2016 and 2015, and the related consolidated statements of activities and changes in net assets, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

### Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of HealthCare Chaplaincy Network, Inc. and Affiliates as of June 30, 2016 and 2015, and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

*Baker Tilly Virchow Krause, LLP*

Melville, New York  
February 1, 2017

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statements of Financial Position

<i>June 30,</i>	<b>2016</b>	<b>2015</b>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 601,921	\$ 753,492
Investments	10,896,030	14,000,208
Accounts Receivable, net	295,203	415,842
Pledges and Grants Receivable	-	10,000
Prepaid Expenses and Other Current Assets	190,817	306,673
Beneficial Interest in Charitable Remainder Trusts	141,083	156,891
Equipment, net	496,389	493,208
Total Assets	<u>\$ 12,621,443</u>	<u>\$ 16,136,314</u>
<b>Liabilities and Net Assets</b>		
Accounts Payable and Accrued Expenses	\$ 451,280	\$ 407,982
Deferred Revenue	100,100	13,400
Total Liabilities	<u>551,380</u>	<u>421,382</u>
Commitments and Contingencies		
Net Assets:		
Unrestricted	6,496,980	9,779,362
Board designated	298,574	335,544
Total Unrestricted	<u>6,795,554</u>	10,114,906
Temporarily Restricted	987,873	1,313,390
Permanently Restricted	4,286,636	4,286,636
Total Net Assets	<u>12,070,063</u>	<u>15,714,932</u>
Total Liabilities and Net Assets	<u>\$ 12,621,443</u>	<u>\$ 16,136,314</u>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statement of Activities and Changes in Net Assets

*Year Ended June 30, 2016 (with comparative totals for the year ended June 30, 2015)*

	Unrestricted	Temporarily Restricted	Permanently Restricted	2016 Total	2015 Total
<b>Support and Revenue:</b>					
Contributions:					
Foundations and trusts	\$ 281,947	\$ -	\$ -	\$ 281,947	\$ 327,025
Corporations	31,350	-	-	31,350	58,500
Religious organizations	3,000	-	-	3,000	6,500
Individuals/estates	78,193	-	-	78,193	179,088
Special event revenue	346,126	-	-	346,126	984,579
Less direct expenses of special event	(147,958)	-	-	(147,958)	(225,324)
Service revenue	1,577,714	-	-	1,577,714	1,824,389
Educational fees	178,161	-	-	178,161	247,251
Change in value of charitable remainder trusts	-	(15,808)	-	(15,808)	(12,898)
Contributed goods and services	76,825	-	-	76,825	30,003
Other income	397,282	-	-	397,282	317,006
Net assets released from restrictions	174,268	(174,268)	-	-	-
<b>Total Support and Revenue</b>	<b>2,996,908</b>	<b>(190,076)</b>	<b>-</b>	<b>2,806,832</b>	<b>3,736,119</b>
<b>Expenses:</b>					
Program services:					
Clinical services	2,575,153	-	-	2,575,153	2,983,423
Education	890,336	-	-	890,336	871,121
Research	388,150	-	-	388,150	491,218
Community education	570,101	-	-	570,101	948,017
Spiritual Care Association	293,667	-	-	293,667	-
<b>Total program services</b>	<b>4,717,407</b>	<b>-</b>	<b>-</b>	<b>4,717,407</b>	<b>5,293,779</b>
Supporting services:					
General and administrative	683,987	-	-	683,987	676,593
Advancement	496,129	-	-	496,129	693,821
<b>Total supporting services</b>	<b>1,180,116</b>	<b>-</b>	<b>-</b>	<b>1,180,116</b>	<b>1,370,414</b>
<b>Total Expenses</b>	<b>5,897,523</b>	<b>-</b>	<b>-</b>	<b>5,897,523</b>	<b>6,664,193</b>
<b>Decrease in Net Assets</b>					
from Operations	(2,900,615)	(190,076)	-	(3,090,691)	(2,928,074)
Investment (Loss) Income	(418,737)	(135,441)	-	(554,178)	55,828
<b>Changes in Net Assets</b>	<b>(3,319,352)</b>	<b>(325,517)</b>	<b>-</b>	<b>(3,644,869)</b>	<b>(2,872,246)</b>
Net Assets, beginning of year	10,114,906	1,313,390	4,286,636	15,714,932	18,587,178
<b>Net Assets, end of year</b>	<b>\$ 6,795,554</b>	<b>\$ 987,873</b>	<b>\$ 4,286,636</b>	<b>\$ 12,070,063</b>	<b>\$ 15,714,932</b>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statement of Activities and Changes in Net Assets

Year Ended June 30, 2015

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>Support and Revenue:</b>				
Contributions:				
Foundations and trusts	\$ 327,025	\$ -	\$ -	\$ 327,025
Corporations	58,500	-	-	58,500
Religious organizations	6,500	-	-	6,500
Individuals/estates	179,088	-	-	179,088
Special event revenue	984,579	-	-	984,579
Less direct expenses of special event	(225,324)	-	-	(225,324)
Service revenue	1,824,389	-	-	1,824,389
Educational fees	247,251	-	-	247,251
Change in value of charitable remainder trusts	-	(12,898)	-	(12,898)
Contributed goods and services	30,003	-	-	30,003
Other income	317,006	-	-	317,006
Net assets released from restrictions	314,274	(314,274)	-	-
<b>Total Support and Revenue</b>	<b>4,063,291</b>	<b>(327,172)</b>	<b>-</b>	<b>3,736,119</b>
<b>Expenses:</b>				
Program services:				
Clinical services	2,983,423	-	-	2,983,423
Education	871,121	-	-	871,121
Research	491,218	-	-	491,218
Community education	948,017	-	-	948,017
<b>Total program services</b>	<b>5,293,779</b>	<b>-</b>	<b>-</b>	<b>5,293,779</b>
Supporting services:				
General and administrative	676,593	-	-	676,593
Advancement	693,821	-	-	693,821
<b>Total supporting services</b>	<b>1,370,414</b>	<b>-</b>	<b>-</b>	<b>1,370,414</b>
<b>Total Expenses</b>	<b>6,664,193</b>	<b>-</b>	<b>-</b>	<b>6,664,193</b>
<b>Decrease in Net Assets</b>				
from Operations	(2,600,902)	(327,172)	-	(2,928,074)
Investment Income	41,504	14,324	-	55,828
<b>Changes in Net Assets</b>	<b>(2,559,398)</b>	<b>(312,848)</b>	<b>-</b>	<b>(2,872,246)</b>
Net Assets, beginning of year	12,674,304	1,626,238	4,286,636	18,587,178
<b>Net Assets, end of year</b>	<b>\$ 10,114,906</b>	<b>\$ 1,313,390</b>	<b>\$ 4,286,636</b>	<b>\$ 15,714,932</b>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statement of Functional Expenses

*Year Ended June 30, 2016 (with comparative totals for the year ended June 30, 2015)*

	Program Services					Supporting Services			2016 Total Expenses	2015 Total Expenses	
	Clinical Services	Education	Research	Community Education	Spiritual Care Association	Total Program Services	General and Administrative	Advancement			Total Supporting Services
Salary	\$ 1,658,630	\$ 396,718	\$ 233,338	\$ 169,585	\$ -	\$ 2,458,271	\$ 169,246	\$ 279,356	\$ 448,602	\$ 2,906,873	\$ 3,677,195
Pension Expense	27,903	2,119	-	3,433	-	33,455	23,692	2,078	25,770	59,225	91,143
Medical Insurance	132,232	10,043	-	16,268	-	158,543	112,275	9,850	122,125	280,668	325,718
Payroll Taxes	90,095	6,843	-	11,084	-	108,022	76,498	6,711	83,209	191,231	188,421
Disability/Workmen's Compensation	8,528	648	-	1,049	-	10,225	7,241	635	7,876	18,101	4,373
Other Staff Benefits	-	-	-	-	-	-	-	-	-	-	17,564
Recruiting and Moving Expenses	18,418	1,372	-	2,134	-	21,924	3,046	1,859	4,905	26,829	28,632
Travel	12,850	131,533	9,234	75	-	153,692	6,746	6,841	13,587	167,279	75,386
Professional Education	8,058	-	-	-	-	8,058	-	-	-	8,058	14,838
Dues	14,358	-	-	-	-	14,358	14,154	175	14,329	28,687	13,000
Other Printed Materials	2,540	55,112	-	53,328	51,069	162,049	5,132	1,300	6,432	168,481	84,823
Cultivation	-	-	-	-	-	-	-	-	-	-	30,174
Other Staff Support and Development	12,185	6,393	5,115	636	-	24,329	3,836	4,436	8,272	32,601	39,822
Library and Subscriptions	29	-	-	-	-	29	3,956	-	3,956	3,985	3,830
Telephone	18,023	2,019	-	3,141	-	23,183	4,483	2,736	7,219	30,402	29,503
Public/Board Meetings Patient Family	-	-	-	-	-	-	6,574	8,046	14,620	14,620	-
Mailing Costs	6,088	31,395	4,870	11,781	10,425	64,559	3,653	4,329	7,982	72,541	76,993
Other Communication Expenses	-	91,460	-	17,784	-	109,244	-	5,202	5,202	114,446	265,448
Other Professional Fees	139,030	101,803	135,593	203,613	231,394	811,433	31,586	98,060	129,646	941,079	866,592
Office Supplies	5,992	671	-	1,044	-	7,707	1,490	921	2,411	10,118	17,291
Information Systems	54,664	6,125	-	11,605	-	72,394	13,598	8,299	21,897	94,291	138,993
Rent	295,911	33,156	-	51,575	-	380,642	73,608	44,926	118,534	499,176	492,898
Insurance	38,496	4,313	-	6,710	-	49,519	9,576	5,844	15,420	64,939	66,872
Depreciation and Amortization	24,887	2,788	-	4,338	-	32,013	6,191	3,778	9,969	41,982	40,609
Building Maintenance and Repairs	601	67	-	105	-	773	149	91	240	1,013	851
Utilities	4,323	484	-	753	-	5,560	1,075	656	1,731	7,291	14,497
Contributed Services	-	-	-	-	-	-	76,825	-	76,825	76,825	30,003
Bad Debt Expense	-	-	-	-	-	-	-	-	-	-	14,749
Other Office Expenses	1,312	5,274	-	60	779	7,425	29,357	-	29,357	36,782	13,975
<b>Total Expenses</b>	<b>\$ 2,575,153</b>	<b>\$ 890,336</b>	<b>\$ 388,150</b>	<b>\$ 570,101</b>	<b>\$ 293,667</b>	<b>\$ 4,717,407</b>	<b>\$ 683,987</b>	<b>\$ 496,129</b>	<b>\$ 1,180,116</b>	<b>\$ 5,897,523</b>	<b>\$ 6,664,193</b>

See notes to consolidated financial statements.



# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statement of Functional Expenses

*Year Ended June 30, 2015*

	Program Services				Total Program Services	Supporting Services			2015 Total Expenses
	Clinical Services	Education	Research	Community Education		General and Administrative	Advancement	Total Supporting Services	
Salary	\$ 1,983,949	\$ 501,933	\$ 261,734	\$ 242,110	\$ 2,989,726	\$ 196,301	\$ 491,168	\$ 687,469	\$ 3,677,195
Pension Expense	41,064	4,332	-	6,001	51,397	32,437	7,309	39,746	91,143
Medical Insurance	146,754	15,480	-	21,446	183,680	115,919	26,119	142,038	325,718
Payroll Taxes	84,894	8,955	-	12,406	106,255	67,057	15,109	82,166	188,421
Disability/Workmen's Compensation	1,970	208	-	288	2,466	1,556	351	1,907	4,373
Other Staff Benefits	7,914	835	-	1,156	9,905	6,251	1,408	7,659	17,564
Recruiting and Moving Expenses	19,903	1,221	-	1,900	23,024	3,679	1,929	5,608	28,632
Travel	21,060	28,076	9,980	1,184	60,300	7,485	7,601	15,086	75,386
Professional Education	14,838	-	-	-	14,838	-	-	-	14,838
Dues	8,675	310	-	-	8,985	4,015	-	4,015	13,000
Other Staff Support and Development	16,722	7,615	5,272	1,205	30,814	3,954	5,054	9,008	39,822
Library and Subscriptions	-	-	31	-	31	3,799	-	3,799	3,830
Other Printed Materials	-	1,050	-	77,154	78,204	6,459	160	6,619	84,823
Telephone	17,550	1,672	-	2,601	21,823	5,038	2,642	7,680	29,503
Cultivation	-	-	-	-	-	16,452	13,722	30,174	30,174
Mailing Costs	5,770	13,143	4,389	45,947	69,249	3,264	4,480	7,744	76,993
Other Communication Expenses	6,598	130,290	-	127,395	264,283	238	927	1,165	265,448
Other Professional Fees	180,255	114,135	209,812	292,493	796,695	23,955	45,942	69,897	866,592
Office Supplies	9,569	2,028	-	1,470	13,067	2,771	1,453	4,224	17,291
Information Systems	49,319	4,739	-	58,098	112,156	14,279	12,558	26,837	138,993
Rent	292,190	28,076	-	43,675	363,941	84,596	44,361	128,957	492,898
Insurance	39,643	3,809	-	5,925	49,377	11,477	6,018	17,495	66,872
Depreciation and Amortization	24,073	2,313	-	3,598	29,984	6,970	3,655	10,625	40,609
Building Maintenance and Repairs	505	48	-	75	628	146	77	223	851
Utilities	8,593	826	-	1,285	10,704	2,488	1,305	3,793	14,497
Bad Debt Expense	-	-	-	-	-	14,749	-	14,749	14,749
Contributed Services	-	-	-	-	-	30,003	-	30,003	30,003
Other Office Expenses	1,615	27	-	605	2,247	11,255	473	11,728	13,975
<b>Total Expenses</b>	<b>\$ 2,983,423</b>	<b>\$ 871,121</b>	<b>\$ 491,218</b>	<b>\$ 948,017</b>	<b>\$ 5,293,779</b>	<b>\$ 676,593</b>	<b>\$ 693,821</b>	<b>\$ 1,370,414</b>	<b>\$ 6,664,193</b>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Consolidated Statements of Cash Flows

<i>Years Ended June 30,</i>	<b>2016</b>	<b>2015</b>
Cash Flows from Operating Activities:		
Changes in net assets	<b>\$ (3,644,869)</b>	<b>\$ (2,872,246)</b>
Adjustments to reconcile changes in net assets to net cash used in operating activities:		
Depreciation and amortization	<b>41,982</b>	40,609
Change in value of charitable remainder trusts	<b>15,808</b>	12,898
Realized and unrealized loss on investments	<b>792,863</b>	129,044
Provision for bad debts	-	14,749
Change in discount on pledges receivable	-	(2,014)
Changes in operating assets and liabilities:		
(Increase) decrease in assets:		
Accounts receivable	<b>120,639</b>	7,108
Pledges and grants receivable	<b>10,000</b>	342,264
Prepaid expenses and other current assets	<b>115,856</b>	(86,863)
(Decrease) increase in liabilities:		
Accounts payable and accrued expenses	<b>43,298</b>	(258,811)
Deferred revenue	<b>86,700</b>	(26,735)
Total adjustments	<b>1,227,146</b>	172,249
Net Cash Used in Operating Activities	<b>(2,417,723)</b>	<b>(2,699,997)</b>
Cash Flows from Investing Activities:		
Purchase of equipment	<b>(45,163)</b>	(12,795)
Purchase of investments	<b>(2,059,552)</b>	(7,047,947)
Proceeds from sale of investments	<b>4,370,867</b>	8,863,075
Net Cash Provided by Investing Activities	<b>2,266,152</b>	1,802,333
Net Decrease in Cash and Cash Equivalents	<b>(151,571)</b>	(897,664)
Cash and Cash Equivalents, beginning of year	<b>753,492</b>	1,651,156
Cash and Cash Equivalents, end of year	<b>\$ 601,921</b>	<b>\$ 753,492</b>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

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Years Ended June 30, 2016 and 2015

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### 1. Description of Chaplaincy and Summary of Significant Accounting Policies

**Nature of operations** - HealthCare Chaplaincy Network, Inc. (the "Network"), is the sole member of HealthCare Chaplaincy, Inc., (the "Chaplaincy"), a center for health-related spiritual care, education and research in the field of professional Chaplaincy care and the Spiritual Care Association (the "SCA"), a multidisciplinary international professional membership association for spiritual care providers, collectively (the "Organization"). The National Center for Palliative Care Innovation, Inc., an entity previously held by the Organization was dissolved during 2016.

The Chaplaincy's certified chaplains and student chaplains collaborate on a multi-faith and multi-cultural basis as integral members of healthcare teams in a variety of clinical and community settings. In active partnership with health-promoting institutions, it provides leadership in making spiritual support a quality component of care in a changing healthcare milieu.

The Network was established to provide corporate support, governance and oversight to the Chaplaincy and the SCA.

The accompanying consolidated financial statements include the accounts of the Network, the Chaplaincy and the SCA.

**Basis of presentation** - The consolidated financial statements of the Organization have been prepared on the accrual basis of accounting. All intercompany accounts have been eliminated.

**Net assets** - The net assets of the Organization are classified and reported as follows:

**Unrestricted** - Net assets that are not subject to donor-imposed stipulations and that may be expended for any purpose in achieving the primary objectives of the Organization.

**Temporarily restricted** - Net assets that are subject to donor-imposed stipulations that will be met either by the actions of the Organization and/or the passage of time. As the restrictions are satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the accompanying consolidated statements of activities and changes in net assets as net assets released from restrictions.

**Permanently restricted** - Net assets that are subject to donor-imposed stipulations that neither expire by the passage of time, nor can be fulfilled or removed by actions of the Organization. Generally, the donors of these funds permit the Organization to use all or part of the income earned on related investments, and the net capital appreciation thereon, for general or specific purposes. Permanently restricted net assets represent endowment funds.

**Donor-imposed restrictions** - The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. Contributions which are donor restricted for the purpose of establishing endowment funds are recorded as additions to permanently restricted net assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the consolidated statements of activities and changes in net assets as net assets released from restrictions.

The Organization reports gifts of land, buildings and equipment at their fair values at the date of the gift and as unrestricted support, unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

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Years Ended June 30, 2016 and 2015

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**Contributed services** - Not-for-profit entities are required to record contributed services revenue if those services create or enhance nonfinancial assets or are provided by individuals who possess specialized skills that would typically need to be purchased, if not provided by donation. For the years ended June 30, 2016 and 2015, the Organization received contributed services of \$76,825 and \$30,003, respectively, which are included in both program and supporting services in the consolidated statements of activities and changes in net assets.

**Cash and cash equivalents** - The Organization considers all highly liquid investments with an original maturity of 90 days or less on the date of purchase to be cash equivalents, except amounts held by investment managers which are classified as investments. Cash equivalents are carried at fair market value which approximates cost.

**Investments** - Investments in equity securities and mutual funds with readily determinable fair values and all investments in debt securities are recorded at fair values. Investments subject to the provisions of Accounting Standards Update 2009-12, "*Investments in Certain Entities That Calculate Net Asset Value per Share*", with no readily determinable fair values are recorded at net asset value per share as a practical expedient to estimating fair value.

Gains and losses on investments and related investment income have been reflected in the consolidated statements of activities and changes in net assets within investment income as increases or decreases in unrestricted net assets, unless their use is temporarily or permanently restricted by explicit donor stipulation or by law.

**Fair value** - Fair value refers to the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants in the market in which the entity transacts. The Organization must determine whether its assets and liabilities recorded at fair value were based on Level 1 (valued based on quoted prices in an active market for identical assets), Level 2 (valued based on significant other observable inputs), or Level 3 (valued based on significant unobservable inputs) measurements within the fair value hierarchy.

**Pledges and grants receivable** - Unconditional promises to give are recorded at net realizable value. All unconditional promises, whether unrestricted or restricted (either permanently or temporarily restricted), are recognized and accrued as contribution revenue in the period the unconditional promise was received.

Pledges and grants to be received after one year are discounted at an appropriate discount rate commensurate with the risks involved. Amortization of discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any.

**Allowance for doubtful accounts** - Periodically, the receivable balances are reviewed and evaluated as to their collectability which is based upon management's judgment, including such factors as prior collection history and type of receivable. An allowance is then established based on these evaluations. A receivable balance is considered past due once it has not been received by its scheduled due date. The allowance for doubtful accounts was \$15,000 at both June 30, 2016 and 2015.

**Equipment and depreciation** - Equipment is stated at cost except for donated assets, which are recorded at fair value at the time of donation. The Organization's capitalization policy is to capitalize all fixed asset purchases in excess of \$2,500. Depreciation is provided using the straight-line method calculated over the estimated lives of the related assets and is calculated commencing with the month the asset is placed in service. The useful lives of the Organization's equipment range from 5 to 10 years.

Art is stated at cost and is being held as a collection; therefore, it is not being depreciated.

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

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*Years Ended June 30, 2016 and 2015*

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**Income taxes** - The Network and the Chaplaincy qualify as tax-exempt, not-for-profit organizations under Section 501(c)(3) of the Internal Revenue Code ("IRC"). The SCA qualifies as a tax-exempt, not-for-profit organization under Section 501(c)(6) of the IRC. The Network is a non-profit corporation under the laws of Delaware. The Chaplaincy and the SCA are non-profit corporations under the laws of New York State. Accordingly, no provision for federal or state income taxes is required.

**Uncertain tax positions** - Management evaluated the Organization's tax positions and concluded that the Organization had taken no uncertain tax provisions that require adjustment to the consolidated financial statements to comply with the provisions of Financial Accounting Standards Board ("FASB") Accounting Standards Codification No. 740.

**Use of estimates** - The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Functional allocation of expenses** - The costs of providing the program and other activities has been summarized on a functional basis in the consolidated statements of activities and changes in net assets and functional expenses. Accordingly, certain costs have been allocated among the program and supporting services benefited.

**Evaluation of subsequent events** - Management has evaluated subsequent events through February 1, 2017, the date the financial statements are available for issuance, for inclusion or disclosure in the financial statements.

**Recent accounting standards** - In May 2014, the FASB issued Accounting Standards Update ("ASU") 2014-09, "*Revenue from Contracts with Customers (Topic 606)*". The core principle of ASU 2014-09 requires recognition of revenue to depict the transfer of goods or services to customers at an amount that reflects the consideration for what an organization expects it will receive in association with this exchange. ASU 2014-09 is effective for non-public entities for fiscal years beginning after December 15, 2018. The Organization is assessing the impact this standard will have on its consolidated financial statements.

In February 2016, the FASB issued ASU 2016-02, "*Leases (Topic 842)*". The core principles of ASU 2016-02 change the way organizations will account for their leases by recognizing lease assets and related liabilities on the balance sheet and disclosing key information about leasing arrangements. ASU 2016-02 is effective for non-public entities for fiscal years beginning after December 15, 2019. The Organization is assessing the impact this standard will have on its consolidated financial statements.

In August 2016, the FASB issued ASU 2016-14, "*Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*". The new guidance is intended to improve and simplify the current net asset classification requirements and information presented in financial statements and notes that is useful in assessing a not-for-profit's liquidity, financial performance and cash flows. ASU 2016-14 is effective for fiscal years beginning after December 15, 2017, with early adoption permitted. ASU 2016-14 is to be applied retroactively with transition provisions. The Organization is assessing the impact this standard will have on its consolidated financial statements.

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

*Years Ended June 30, 2016 and 2015*

### 2. Investments

Investment composition and classification of investments within the fair value hierarchy was as follows:

<b>June 30, 2016</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Equities	\$ 7,028,825	\$ -	\$ -	\$ 7,028,825
Fixed Income	1,904,660	-	-	1,904,660
Mutual Funds	1,202,276	-	-	1,202,276
Subtotal	<u>\$ 10,135,761</u>	<u>\$ -</u>	<u>\$ -</u>	<u>10,135,761</u>
Cash and Cash Equivalents				760,269
Total Investments				<u>\$ 10,896,030</u>

<b>June 30, 2015</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Equities	\$ 8,613,367	\$ -	\$ -	\$ 8,613,367
Fixed Income	2,933,552	-	-	2,933,552
Mutual Funds	1,362,088	-	-	1,362,088
Hedge Funds	-	-	134,169	134,169
	<u>\$ 12,909,007</u>	<u>\$ -</u>	<u>\$ 134,169</u>	<u>13,043,176</u>
Cash and Cash Equivalents				957,032
Total Investments				<u>\$ 14,000,208</u>

<b>Year Ended June 30, 2016</b>	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
Interest and Dividend Income	\$ 273,222	\$ 99,300	\$ 372,522
Investment Loss (including fees of \$133,837)	(691,959)	(234,741)	(926,700)
Net Return on Investments	<u>\$ (418,737)</u>	<u>\$ (135,441)</u>	<u>\$ (554,178)</u>

<b>Year Ended June 30, 2015</b>	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
Interest and Dividend Income	\$ 202,150	\$ 69,767	\$ 271,917
Investment Loss (including fees of \$87,045)	(160,646)	(55,443)	(216,089)
Net Return on Investments	<u>\$ 41,504</u>	<u>\$ 14,324</u>	<u>\$ 55,828</u>

The reconciliation of Level 3 assets is as follows for the year ended June 30, 2015:

Beginning Balance	\$ 1,359,933
Redemptions and Withdrawals for Investment Manager Transition	(1,243,571)
Net Change in Unrealized Appreciation from Assets Still Held at the Reporting Date	11,849
Net Change in Unrealized/Realized Appreciation from Assets Sold During the Reporting Period	5,958
Ending Balance	<u>\$ 134,169</u>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

*Years Ended June 30, 2016 and 2015*

At June 30, 2015, the Organization had an investment in hedge funds (the "Funds") that had no readily determinable fair value. The Funds were recorded at net asset value, which represented fair value, and were based on the values provided by the general partner and/or board of directors of those Funds. The Funds' investment strategies were to invest principally in portfolios of long/short equities, limited partnerships, distressed debt, and fixed income securities. The Funds used index options and other hedging devices to manage risk and when appropriate, will use leverage in making investments. At June 30, 2015, the Funds did not have any unfunded commitments and had a net asset value of \$134,169, which represents a 10% hold back of funds after the Organization liquidated these Funds. The hold back was received on July 1, 2015.

Investments are exposed to various risks, such as interest rate, market and credit risks. Due to the level of risk associated with investments, it is at least reasonably possible that changes in market conditions in the near term would materially affect the amounts reported in the accompanying consolidated financial statements.

### 3. Beneficial Interest in Charitable Remainder Trusts

The Organization has been named as the beneficiary in several irrevocable charitable remainder trusts which have been recorded at estimated net present value in the accompanying consolidated statements of financial position.

### 4. Equipment, Net

Equipment, net, consists of the following:

<i>June 30,</i>	2016	2015
Artwork	\$ 384,675	\$ 384,675
Furniture, Fixtures and Equipment	230,487	230,487
Leasehold Improvements	45,163	-
	<u>660,325</u>	615,162
Less Accumulated Depreciation	163,936	121,954
	<u>\$ 496,389</u>	<u>\$ 493,208</u>

### 5. Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes or periods:

<i>June 30,</i>	2016	2015
Purpose Restrictions:		
Education	\$ 350,146	\$ 772,892
Research	18,812	57,789
Pastoral care	290,105	285,656
	<u>659,063</u>	1,116,337
Time Restrictions:		
General support	187,727	40,162
Other	141,083	156,891
	<u>\$ 987,873</u>	<u>\$ 1,313,390</u>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

Years Ended June 30, 2016 and 2015

Net assets were released from restrictions by incurring expenses satisfying the restricted purposes as stipulated by the donors or release of time restrictions, as follows:

June 30,	2016	2015
Purpose Restrictions	\$ 174,268	\$ 208,038
Time Restrictions	-	106,236
	<u>\$ 174,268</u>	<u>\$ 314,274</u>

### 6. Donor Restricted Endowment and Permanently Restricted Net Assets

The Organization has donor restricted endowment funds, the corpus of which is permanently restricted. The following applies to the donor restricted endowment and permanently restricted net assets:

**Interpretation of relevant law** - The spending of endowment funds by a not-for-profit corporation in the State of New York is governed by the New York Prudent Management of Institutional Funds Act ("NYPMIFA"). The Organization has interpreted NYPMIFA as allowing the Organization to appropriate for expenditure or accumulate earnings as the Organization determines is prudent for the uses, benefits, purposes and duration for which the endowment fund is established, subject to the intent of the donor as expressed in the gift instrument. Unless stated otherwise in the gift instrument, the assets in an endowment fund shall be donor restricted assets until appropriated for expenditure by the Organization. Net assets associated with permanent endowments are classified as permanently restricted at historical value.

**Investment and spending policies** - The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor restricted funds that the Organization must hold in perpetuity.

In accordance with NYPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor restricted endowment funds:

- The duration and preservation of the endowment funds.
- The purposes of the Organization and the donor restricted endowment funds.
- General economic conditions.
- The possible effect of inflation and deflation.
- The expected total return from income and the appreciation/depreciation of investments.
- Other resources of the Organization.
- Where appropriate and circumstances would otherwise warrant, alternatives to expenditure of the endowment funds, giving due consideration to the effect that such alternatives may have on the Organization.
- The investment policy of the Organization.



# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

*Years Ended June 30, 2016 and 2015*

The composition of endowment net assets at June 30, 2016 and 2015 and change in composition of endowments for the years ended June 30, 2016 and 2015 is as follows:

<b>Year Ended June 30, 2016</b>	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>
Donor Restricted Endowment Net Assets, beginning of year	\$ (588,501)	\$ 1,258,397	\$ 4,286,636
Investment Return:			
Investment income	-	160,430	-
Net depreciation	-	(340,783)	-
Investment Fees	-	(58,308)	-
Transfers	(131,021)	131,021	-
Appropriated	-	(303,967)	-
Donor Restricted Endowment Net Assets, end of year	<u>\$ (719,522)</u>	<u>\$ 846,790</u>	<u>\$ 4,286,636</u>
<b>Year Ended June 30, 2015</b>	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>
Donor Restricted Endowment Net Assets, beginning of year	\$ (332,030)	\$ 1,302,926	\$ 4,286,636
Investment Return:			
Investment income	-	108,504	-
Net depreciation	-	(51,493)	-
Investment Fees	-	(34,734)	-
Transfers	(256,471)	256,471	-
Appropriated	-	(323,547)	-
Donor Restricted Endowment Net Assets, end of year	<u>\$ (588,501)</u>	<u>\$ 1,258,127</u>	<u>\$ 4,286,636</u>

To the extent that the fair value of donor restricted endowment assets have decreased below the value of the corpus, the Organization has made a temporary transfer to restore the donor endowment asset value to the corpus.

### 7. Board Designated Endowment

During the year ended June 30, 2012, the Network's board designated the bequest of the estate of a donor and the associated income to be used to support the broad educational mission of the Organization.

The change in board designated net assets for the years ended June 30, 2016 and 2015 was as follows:

<b>Years Ended June 30,</b>	<b>2016 Unrestricted</b>	<b>2015 Unrestricted</b>
Board Designated Net Assets, beginning of year	\$ 335,544	\$ 350,924
Investment Return:		
Investment (loss) income	(2,343)	11,547
Net depreciation	(10,144)	(3,290)
Investment Fees	(4,277)	(2,219)
Appropriated	(20,206)	(21,418)
Board Designated Net Assets, end of year	<u>\$ 298,574</u>	<u>\$ 335,544</u>

# HEALTHCARE CHAPLAINCY NETWORK, INC. AND AFFILIATES

## Notes to Consolidated Financial Statements

Years Ended June 30, 2016 and 2015

### 8. Commitments and Contingencies

**Leases** - The Organization entered into a 62 month lease for certain space at 65 Broadway (the "Broadway lease") in August 2013 with a commencement date of September 26, 2013. The Broadway lease expires on November 26, 2018. Rental expense under this lease approximated \$499,000 and \$493,000 for the years ended June 30, 2016 and 2015, respectively.

Future minimum lease payments under this lease are:

Years Ending June 30,

2017	\$	573,000
2018		590,000
2019		251,000
	\$	<u>1,414,000</u>

The Organization entered into a 34 month lease agreement with a sub lessor for certain space at 65 Broadway (the "Broadway sublease") in January 2016. The Broadway sublease expires November 2018. Rental income approximated \$73,000 and \$80,800 for the years ended June 30, 2016 and 2015, respectively.

Future sublease income under this lease is:

Years Ending June 30,

2017	\$	170,000
2018		175,000
2019		74,000
	\$	<u>419,000</u>

**Litigation** - The Organization is subject to lawsuits and claims with respect to matters arising in the normal course of business. The Organization defends its position on all actions.

### 9. Retirement Plan

The Organization has adopted a contributory, defined contribution retirement plan. The Organization has the discretion to contribute 4% of salary for eligible employees, and match employee contributions up to an additional 2% of salary. The Organization made discretionary contributions of 4% of salary for eligible employees during each of the years ended June 30, 2016 and 2015, resulting in total employer contributions of approximately \$59,000 and \$91,000, respectively. There was no match of employee contributions during the years ended June 30, 2016 and 2015.

### 10. Concentrations

Financial instruments which potentially subject the Organization to concentrations of credit risk consist principally of cash and investments. From time to time, the cash balances exceed the Federal Depository Insurance Coverage limit. The Organization places its temporary cash investments with various financial institutions.

Service revenue is concentrated to limited number of participating facilities. The Organization had contracts with four facilities and one facility, respectively, that each represented greater than 10% each of revenues for the years ended June 30, 2016 and 2015, respectively.